SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

TULI COLLEGE OF HOTEL MANAGEMENT

TULI EDU CITY , NEAR KORADI OCTROI NAKA, BOKHARA ROAD 441123

tulicollegeofhotelmanagement.co.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Tuli College of Hotel Management was established in 1999 to impart

education & technical knowledge to the aspiring hospitality professionals. Hospitality & Tourism sector is one of the most dynamic and growing areas in today's scenario. This phenomenal growth is bound to create plenty of job opportunities which require a highly skilled, educated and adequately trained man power at all levels.

The College has state of the art

Infrastructure away from the hustle and bustle of the city , yet not out of the city We boast of being part of the Tuli group of Hotels , a renowned chain in Central India , having hotels and resorts around and in Nagpur City . The Sneha Mahila Vikas Sanatha, the parent body of the college has seen the possibility and growth of this stream and decided to come up with its own training hotel in the premises , to enable students to get hands on training in a running hotel. The hotel will be ready soon

We are blessed with competent faculty who contribute to teaching learning process

Bachelors in Hotel Management and Catering Technology started in 1999 and BSc in Hospitality Studies started in 2018

Students' achievements:

This year a student named , Noor Alam secured first position in University and was awarded a trophy in the convocation 2022 besides other merit students

The average passing percentage of the students is above 85%.

Locational advantage:

The College is located a little away from the city. It is accessible easily from the Railway Station & the Bus Stand and airport .

Infrastructure

The campus is located off the city limits thus having a very peaceful and serene ambience The campus is WiFi enabled and has all modern facilities. The building hosts an auditorium and an amphitheatre for conferences , cultural activities and other open air events/ programs

The institute has a huge library with a seating capacity of about 75 students with e resources and computers for access of these resources

Vision

We are committed to nurture the talent through a dynamic learning environment and create the leaders in the hospitality industry.

Quality Policy

The institute is committed to excellence in hospitality industry; this shall be achieved through sustained effort and commitment towards:

•   Motivating young minds towards independent thinking and acquiring knowledge passionately , thus developing excellence .

•   Providing state of art infrastructure to create environment for holistic learning and development of the students yet be responsible citizens

Mission

Mission

•   To provide our students a perfect blend of Fundamental Techniques & Current Technology to enable them to understand the cultural heritage of our country and also the dynamics of hospitality industry.

•   To upgrade our systems to match the ever changing demands in the hospitality industry and keep our students well informed and updated. To provide our students an opportunity to Earn while they Learn.

Gaining knowledge is the first step to Wisdom, Sharing it is the first step to Humanity!

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Ranked the best college by Nav Bharat amongst the colleges in Vidarbha

State of the art Infrastructure.

Well qualified and experienced faculty.

Positive work environment with systems oriented approach.

Supportive and encouraging management.

Sound financial backing.

Strong Industry Network.

Global presence of alumni.

International internships and placements for students.

 "Amelioration".- a yearly conference

MOU s with industry and educational institutions for knowledge exchange.

Attached to Tuli Luxury hotels and resorts .

Management Scholarships .

Institutional Weakness

Less number of approved Faculty.

Being an undergraduate course, students are to counselled constantly for placements.

Limited publications in CARE listed journals

Lack of decent number of admissions

Temporary Affiliation , hence funding is not possible

Institute has not been able to motivate many entrepreneur

Institutional Opportunity

The beginning of the hotel in the premises

Earn While You learn Scheme

Nagpur is seeing a huge number of Hotels, cafes and lounges mushrooming thus creating jobs for our students

Institutional Challenge

The quality of students is a challenge , as the students come from interiors of Vidarbha and need lot of grooming before they become presentable for the highly personality oriented industry

Lack of recognition for Masters programme by the industry,

We run MSc in Hospitality studies as a value added program under RISS , Recognised institute for Specialised Studies. That too, we have been unable to get enough admissions for the same .

Lack of control on the admission process thereby resulting into mismatched student profile in BHMCT program

Substandard hospitality institutions are spoiling the reputation of hospitality education, there are many private players and foreign universities offering various programs with compromised syllabus

Post pandemic placement at the time of layovers and furloughs of hotel employees.

Participation from industry experts in the academic activities.

Getting funding from the industry for projects and fair charges for consultancy.

Entrepreneurship is less not taken up immediately post completion of course but students first prefer to take experience from the industry before investing

Students not serious about studies and prefer going for ODC s during evenings and missing classes in the mornings

Admissions suffer due to locational disadvantage and lack of awareness regarding the stream of hotel as compared to other streams

Pay packages in our industry are low in India

Our students compete with non HM students for many jobs

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspects

The well stated Vision and mission of the institute are well communicated to all stake holders. We run two programs

- The Institute follows curriculum designed by Rahtra Sant Tukdo ji Maharaj , Nagpur University
- Kavikulguru Kalidas Sanskrit University.

The institute has admission co-ordinator who follows up with promotional activity and maintains transparency in the admission process to all applicants with complete information sharing of documentation and scholarships

Supernumary seats for J&K and TFWS are applicable to the institutes

The faculty members contribute in curriculum revision and participate in some bodies of the K KSU. The Institute ensures effective curriculum delivery through a well-planned and documented process. Academic Planning is done keeping in mind vision and mission of the Institute and the Program Outcomes. The Academic Calendar is a blueprint of all the curricular, co-curricular, extra-curricular and extension activities for the student and staff .

The UHV program is a part of 21 day orientation program at the beginning of the session

The faculty members prepare CO s POs and lesson plan as per the curriculum of the university and deliver the curriculum accordingly. The Institute uses innovative, interactive and ICT enabled teaching learning process to make education meaningful, understandable and interesting.

The Institute has successfully implemented Choice Based Credit System (CBCS) for BSc in Hospitality Studies programmes. The Institute offers few Certificate / value added programs for enhancing employability and entrepreneurial ability of students. The courses are either designed by the faculty or are under CVESD.

The course curriculum is enriched with the latest knowledge in the hospitality domain added by faculty in their respective courses along with other crosscutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum. All the students of institute undertake Internship Projects. The Institute collects and analyses feedback from all the stakeholders to enhance the quality of education.

The curriculum encompasses 3 major categories

- Core Subjects
- Ability Enhancement subjects
- Skill Enhancement

Curriculum Enrichment is also done by the faculty by organising workshops, seminars, field visits ,events, competitions, Sports, Navratri special , dandiya dance program ,DJ evening etc

Teaching-learning and Evaluation

Teaching-learning and Evaluation

Academic calender is planned, prepared and displayed on website A pro active approach towards conducting of teaching learning through academic calender is monitored

Teaching learning is not just chalk and board but many audio visual teaching methods are incorporated Visits to industry and its allied fields , practicals , guest lectures , all make a part of teaching learning process ICT enabled learning is promoted and learning is a holistically inclined pathway

The institution nurtures critical thinking , creativity and scientific temperament by involving students in model preparation , flower arrangement sessions group discussions , role play etc

The Institute is committed to provide equal opportunity for quality education to students from diverse backgrounds.

Students' learning levels are assessed and special attention is given to slow and advanced learners via Direct or indirect method . The Institute has maintained student-teacher ratio of 17 per faculty. The Institute uses innovative, interactive and ICT enabled teaching learning process to make education meaningful, understandable and interesting. The Institute makes learning student centric so that they acquire lifelong learning. The Institute uses experiential learning, participative learning, problem solving methodologies etc. to

enhance the learning experience of students. The final year students are encouraged to present papers in our yearly conference

The college provides and access to MKCL based LMS to all its students , who can access the lecture , a quiz , that will give them the idea of basic learning skill acquired after classroom and virtual session , followed by an assignment that is graded by the faculty .

Counselling and mentoring facility is provided to all students .

The evaluation process is transparent and robust in terms of frequency and variety. The institute has introduced many reforms in continuous internal evaluation. The mechanism to deal with examination related grievances is transparent, time-bound and efficient. The program outcomes and course outcomes are clearly defined in the curriculum and the attainment of the same is evaluated . The average pass percentage of students is consistently high. The Institute obtains feedback from students about teaching and uses it for quality improvement.

Research, Innovations and Extension

The Institute considers research as a good complement for teaching-learning process and promotes research culture among faculty members and students.

The Institute has established '**Entrepreneurship Development and Incubation Centre'** and is working on creating an ecosystem to foster a culture of innovation and entrepreneurship among the students. The Institute encourages faculty members to present/publish research papers in reputed national and international conferences/journals that are listed in CARE.

The NSS cell of the institute is active and responsive to all the cross-cutting issues. These activities sensitize students towards social issues and leads towards development of their holistic personality. The Institute has established linkages and signed MoU's with Academic Institutions, Government Organizations, Non-Government Organizations, Corporate Organizations, Training Organizations etc. Such tie-ups helps the organization in conducting various mutually beneficial activities.

The institute has signed 25 MOUs with various hotels , sister concerns and other agencies It also has association with premier education institutions for promotion of research and academics

Faculties also contribute to the research publications

The institute holds a yearly conference Amelioration , which is a research oriented knowledge exchange platform

Institute has an ISBN no-978-81-924098-0-4 for its proceedings of the conference magazine

Final year students are inspired to present a paper and the best ones are published in this research journal

In the **extension activity** , institute conducts yearly Blood Donation camp, clothes distribution, Food distribution Institute has its own adopted village named Bokhara . Students conduct many activities like

stationary distribution , drawing competition , and other games and interactive sessions

During the first wave of pandemic college premises was given as shelter for migrant labourers under NMC for 40 days. Regular food and medical help was provided to them. Recreation , meditation and many entertainment programs were conducted for their benefit

Langar seva was held during the second wave of pandemic , providing free food to all passers by and villagers from our adopted village for 2 months

Tree plantation , awareness against plastic use , mask making to women from villages , entrepreneurship promotion amongst women of villages is conducted. Nirmalaya Collection during Ganpati Pooja

Infrastructure and Learning Resources

The Institute has a state of the art campus. The Institute's eco-friendly campus provides conducive environment ideally suited for serious academic pursuits. The Institute has adequate facilities for curricular, co-curricular, extra-curricular and extension activities. All the classrooms and seminar hall are equipped with LCD projector / Screens and internet connectivity. The Institute has ramp, and washroom facilities for differently-abled students. A wheelchair pathway is made for convenience There are adequate facilities for indoor and outdoor sports and cultural activities. There is an auditorium for conducting big conferences and workshops . The auditorium has the capacity of 350 students   Classrooms are well ventilated and naturally lit Each classroom is ICT enabled and is connected either through Lan or Wi Fi The outdoor is surrounded by lawns and kitchen garden used for growing herbs in winter season The laboratories are equipped and adequate with sufficient equipment and resources for practicals. Raw material is sourced through the central store by Purchase assistant on regular basis All the heavy equipment in the laboratories are maintained either through inhouse electrician or on AMC

Library is a knowledge repository and has adequate collection of books and journals. It has a reading hall and stacking area , It is a fully automated library facility. It has e-resources like DELNET and MOPAC. Remote access facility is also provided for e-resource through Delnet   The library has 4018 books

 The library has Lib man software for automation of library services and has a Delnet software for database

The library has computers for access to the e resources

The institute hosts a computer lab having 40 computers and sufficient bandwith for internet facility. The Institute has Wi-Fi Facility. There is 100 Mbps leased

line internet connectivity. The Institute uses ERP for effective academic planning and execution. The Institute has established policies and procedures to ensure proper utilization and maintenance of various physical, academic and support facilities. External agencies have been appointed for security and maintenance of various equipment is done by vendors assigned for the job.

A periodical and preventive maintenance is conducted through AMCs or via the agencies for other gadgets

Student Support and Progression

Holistic development of each student is taken care of by all faculties Right kind of skills are imparted which help the students in career progression

The Institute strives hard to develop holistic personality of students and transform them into competent hospitality professionals with strong ethical values. The students of the Institute from reserved categories and economically backward class gets benefit in terms of scholarship provided by government, many management scholarships are floated too . The Institute provides instalment facility to students. The Institute provides many capability enhancement and development programs like soft skill development, language skills, career counselling, guidance for competitive exams, remedial coaching, counselling, yoga and meditation etc.. The efforts of Training and Placement Cell are reflected in good placement record of the Institute. The top notch business organizations / hotels /QSR s are prestigious recruiters of our students. The Institute also conducts many entrepreneurship development activities to inculcate entrepreneurial culture among students and encourages them to become entrepreneurs. A few of our students are successful entrepreneur.

- The career progression is monitored by the TnP cell by counselling, aptitude , training and personality development
- Another marker for progression is CO Po attainment

The Institute has an active 'Student Council' and representation of students on various academic and administrative committees. Students play a key role under the guidance of staff in initiating, planning and executing various activities in the Institute. It leads to development of holistic personality of students enhancing their employability and entrepreneurial abilities. The Institute publishes 'College Kaleidoscope ' Magazine

annually with active participation of staff & students. The Institute organizes various cultural and sports competitions for students throughout the year. The students participate in various inter-institute competitions and have won awards. The Registered (registration is in progress) Alumni Association represents talented and highly successful network of Alumni and it is significantly contributing for the development of the Institute in manifold ways.

Library is fully automated and has many e books available besides the books Many periodicals are subscribed to keep students abreast of the industry where abouts.

Governance, Leadership and Management

The Institute has a clearly stated vision, mission and quality policy which spells out its strategic intent. The governance of institute ensure equity, quality, social justice and access to higher education. The Institute has decentralized system of governance and uses participative style of management. The Institute has well defined organizational structure. Various committees are formed for smooth functioning and conduct of various activities. The Institute uses ERP for effective academic planning and execution and ERP of Volksoft technologies for finance and accounts for e-governance. The Institute strongly believes in faculty empowerment and encourages professional development of staff by providing many welfare measures to satisfy, motivate and retain them. The Institute provides financial support to faculty members to attend conferences, FDP's and workshops. The Institute organizes many professional development programs including internal faculty/staff development programs for both teaching and non-teaching staff. The Institute has well designed performance appraisal system for both teaching and non-teaching staff. The Institute has well defined process for financial management. The internal and external financial audits are carried out regularly. The Institute has appropriate strategies for mobilization of funds and optimal utilization of resources. The

Internal Quality Assurance Cell (IQAC) is active and is responsible for quality initiatives, quality assurance and quality improvement. The IQAC contributes significantly in strategizing, standardizing and implementing various quality policies, initiatives and processes.

The institution has a well defined quality policy and it is displayed on website. Quality policy is followed conscientiously with an objective to produce globally acceptable and professionally trained individuals that can sustain the competitive world ahead

Director along with training and placement officer interacts and keeps in touch with industry on regular basis

The accounts section of the institute looks after the planning , monitoring and other financial matters The management has appointed an accounts officer , external auditor and an internal auditor that look into the smooth running of the accounts department The staff is provided with the facility of PF , Insurance, maternity leaves , casual leaves , medical leaves etc Loans to the staff is extended with permission from the management.

Institutional Values and Best Practices

With an aim to excel in the field of hospitality education by moulding and enhancing the skills of the students and to make them capable to meet the challenges of the dynamic business environment, the college has adopted student's centric approach wherein students are the centre point of college operations.

A lot has been spoken about the gap between the hotel management curriculum and the requirements and expectations of the Hospitality industry. Although it is a known fact, it is a big challenge for the Hospitality colleges to bridge this ever-increasing gap due to the dynamic nature of the industry and the limited control that colleges have on curriculum development as designed by the Universities. With a view to achieve this, we have designed student centric practices to overcome the education gap challenge.

 Waste Management The Hotel management course has many food production practical's generating lots of waste , hence college took the initiative to convert that waste into manure College produces its own manure

We also have a small kitchen garden where we sow herbs and some vegetables in winter months and produce our own herbs with the help of gardener and students

 To inculcate the quality and values expected by the students in the industry, system of awards and recognition for the students is in place. The students are given awards for their academic excellence, co-curricular and extra-curricular achievements.

The students of final year are taken through a capacity building program ,which is a unique initiative of our college . They are trained , guided, motivated to perform well in their Campus recruitment drive After the capacity building sessions a mock interview is conducted wherein many professionals from all walks of professionals take mock interviews of the students and then guide them one on one for better performance in the final interviews. This has been a practice to give confidence to the final year batch

 Students are recognized for their attendance, grooming and giving back to society apart from the academic performance

 Nonteaching staff is appreciated for their work on the basis of their appraisals.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	TULI COLLEGE OF HOTEL MANAGEMENT
Address	Tuli Edu City , Near Koradi Octroi Naka, Bokhara Road
City	Nagpur
State	Maharashtra
Pin	441123
Website	tulicollegeofhotelmanagement.co.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Director	Urvashi Yashroy	0712-2996796	9422114055	-	tulinaac@gmail.com
IQAC / CIQA coordinator	Abha Bansod	-7498779282	9970058084	-	abhabansod@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	Kavi Kulguru Kalidas Sanskrit Vishwavidyalaya	View Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	22-01-2014	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	02-06-2022	12	

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Tuli Edu City , Near Koradi Octroi Naka, Bokhara Road	Semi-urban	2.5	4928.56

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BHMCT,Hotel Management And Catering Technology	48	HSC	English	60	13
UG	BSc,Hotel Management	36	HSC	English	120	41

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				2				14
Recruited	0	0	0	0	0	0	0	0	2	7	0	9
Yet to Recruit				0				2				5
Sanctioned by the Management/Society or Other Authorized Bodies				1				0				7
Recruited	0	1	0	1	0	0	0	0	3	4	0	7
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	8	5	0	13
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	5	0	0	5
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	2	0	0	0	0	0	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	10	0	16
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	1	0	0	0	0	0	0	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

16-06-2023 11:56:08

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	3	1	0	4

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	42	3	0	0	45
	Female	9	0	0	0	9
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	26	27	30	25
	Female	17	18	17	12
	Others	0	0	0	0
ST	Male	3	2	4	1
	Female	2	2	2	0
	Others	0	0	0	0
OBC	Male	53	49	45	33
	Female	3	7	8	8
	Others	0	0	0	0
General	Male	130	180	266	148
	Female	44	80	44	61
	Others	0	0	0	0
Others	Male	19	14	16	12
	Female	2	1	6	4
	Others	0	0	0	0
Total		299	380	438	304

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Tuli college of Hotel Management is inclined towards holistic learning even before NEP was floated. We were giving sessions in Universal Human Values for the purpose of overall growth and understanding of youth. Holistic growth is possible in a calm mind and a balanced human We conduct 21 days induction program for the first years , in which we cover basic aspects of human development and soft skills with an introduction to industry With NEP ,we have come to add more by adding value addition courses. Since the college is an affiliated institute , we have restrictions in making changes in the curriculum and have to wait for the University to prescribe the said changes. Nevertheless the institute

	takes initiatives on its own and designs few things in accordance with the educational environment .The college saw the need to supplement the courses by some value addition , hence started L2 Diploma in Culinary and patisserie in 2022 In 2021 college stated Communication skills under Council for Vocational education and skill development (CVESD). A course in bartending is also proposed under the same council Many more soft skill programs are added every year during induction This is a hotel management institute so it doesn't offer any other stream as of now , but management subjects are a core of the program and stress is laid on Marketing, Human Resource , ED, POM and MIS. We have sports as a part of our regular time table and have many sports competitions every year Due to Pandemic , sports were hit badly and restarting was a welcome change. The BSc course offers Sanskrit as a subject in 1st, 3 rd and 5 th Semester , besides this we also teach French in 3rd semester in BHMCT and BSc Though the medium of instruction prescribed in syllabus is English but teachers use bilingual methodology for easy understanding . NEP changes in academics is a gradual process and the college aims to promote equity and inclusion in its existing institute As a college we do understand that consolidating, growing and improving existing institute is the need of the hour. Good Practices We have promoted A dual degree program in collaboration with City n Guilds University, London , a L2 dip from 2022-23 session , this will further develop the skill of the students in culinary arts , which is a highly desired area of hotel world College has also started giving free communication skill course to the students aspiring for dual degree •The bartending course being offered to students could be an additional qualification to making a career in bartending as it is the most upcoming and luring stream in hospitality •College continues to give exposure to various allied fields of education to keep the avenues of employment open for the students
2. Academic bank of credits (ABC):	The institute has enrolled itself on Academic Bank Credits site . Institute is a Private affiliated college and is affiliated to Universities namely Rashtra Sant Tukdoji Maharaj Nagpur University and Kavikulguru Kalidas Sanskrit University and the college is bound by the university prescribed syllabus Never less , if

	and when the university prescribes it , it will be followed. Due to being an affiliated college faculties cannot design their own curriculum and multiple exit points and academic bank of credits cannot be discussed with the students too. We will share the information with students when it is received by us from affiliating Universities. We as an institution are already on a look out for suitable institutions abroad with which a fruitful system can be created. The final collaboration will have to be done with the approval. Institution has registered itself under Academic bank credit but since it has not been implemented by the University , the benefits of Multiple entries and exit have not been discussed with the students The faculties are prepared and to design the curricular and pedagogical approaches once the frame work is approved by the University. Once we receive the prescribed syllabus the text books , reading material selections , assignments and assessment will be designed to suit the norms. Multiple exit points and credit transfers have been discussed at length in the BOS of Kavikulguru Kalidas Sanskrit University As a Chairman BOS our director Dr. Urvashi Yashroy has put the proposal of collaborations in the meetings The University will revert back its decision.
3. Skill development:	Vocational Education is the future of education system To introduce the same , college started courses under vocational board- namely Council for Vocational education and Skill Development. The courses are- CVBTE-Bartending Education- 6 months CVCSS- Communicative and soft skill education-3months CVHMT-Hotel management and tourism education – 2 years Besides this college is running an L2 diploma in culinary arts / pattiserrie. The college offers these courses along side the degree programs BHMCT and BSc. These courses are job oriented vocational courses that not only supplement their qualification but also help them get placed better This integration can be in the name of dual degree where in student enrolls for L2 and also get free admission to 2 more courses or just one course. The college takes many soft skill sessions on regular basis Many expert speakers are invited for the same and continuous sessions are taken Universal Human values an initiative by AICTE was a welcome session for faculty Our entire faculty has attended and worked on the concept of UHV . Hence the faculty is

	now trained to take up sessions on UHV in the college Every year these sessions are conducted The dual degree program started in 2022-23 was done with this aim only that students enroll for one vocational course But prior to that too we were having students enroll for the vocational program in communication skills, as communication is the key to customer service especially in hospitality industry The course was designed by master faculty for communication skills from Faridabad to run on online module. The bartending course will be taken by master bartender from industry, as it is a practical based program, it will be run on campus module These courses can be run on blended learning platform but complete online course will not solve the purpose The certificate is given by CVESD in case of communication skills, tourism and Hotel management and Bartending where as City and Guilds London will provide certificate for L2 diploma. These courses were introduced only after skill mapping the communication skill course was need based and the students lacked basic communication skill Bartending is an ever growing field in food and beverage department of hotel industry and it is a talent that can be acquired and then used as profession in itself and there is a dearth of trained bartending professionals in the industry today Culinary arts is a most sought after profession in todays time and skilled culinary professionals are hard to get .Though the Degree programs address the need for the same but at a very basic level , so to skill themselves in the field , it is a very good course and the certification has value around the world Good Practices • Students are motivated to enroll themselves • Faculty guides the well • All courses are certified and valued courses
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The college is bound by the syllabus prescribed by the University Hotel management education is all about our culture and traditions promoted through our personals The syllabus of first year BHMCT comprises of Indian traditional dances , languages of India and /or religions of India Second year BHMCT has regional cuisines of each state included in the curriculum content . Final year talks of archeology of Indian monuments in its subject Tourism Whereas BSc has Sanskrit as one language every year in odd semester i.e 1 st sem, 3 rd sem and 5 th sem every

	year Sanskrit syllabus content is designed to understand the food and its relation to our culture and its meaning in Indian food from ancient times . The content is relevant to hospitality industry. The college has integrated the local language MARATHI into the classroom teaching in college The students are from vernacular background and hence bi lingual teaching methodology is what they are receptive to. The faculty already is trained to teach both in English and hindi/marathi for better understanding for students but the medium of teaching is English only as mentioned in the ordinance Both BHMCT and BSc are taught in vernacular as well as English language but our industry demands good communication in English language , hence we continue to use the prescribed medium of instruction and blend it with local language The students get placed in India and abroad , so their need to achieve better standard of English remains with concepts cleared in language suitable to students As mentioned above , we have a big part covered in the curriculum besides that we organize , heritage walks in the olden areas of the city We organize Native cookery competition to preserve our old recipes We celebrate Ganpati festival in which students do pooja for 10 days in the premise and make Mahaprasaad on the last day to distribute amongst all. We also celebrate Navratri pooja by having dandia dance one day and traditional Gujrati food for flavors Besides that we promote yoga amongst students and have twice weekly yoga class in the morning We have a meditation room , students are encouraged to go for meditation any time in the day for 10 mts at least or when feeling agitated Good Practices • Promoting meditation • Reviving native dishes • Appreciation of Indian languages , dances, languages through syllabus too • Celebrating Indian festivals
5. Focus on Outcome based education (OBE):	The institution is extremely focused on the outcome and the teaching learning process is designed in such a way to evaluate and assess the outcome of the teaching learning process. The curriculum content when taught is regularly evaluated unit wise on how much the teaching has affected the student , the understanding , the impact and the outcome delivery The faculty assesses the unit wise outcome unit wise and records the same The LMS also is a very nice way of checking the outcome of teaching learning

	process Each unit in LMS has a quiz which is based on the unit . This is a good assessment of the teaching learning process If the student score 8 points out of 10 only then he is allowed to proceed further in LMS The LMS was designed during Pandemic by faculty on Moodle. Implementation of which became a tough task but to supplement the online teaching during pandemic , it became extremely essential The students were given access to the LMS and they were to listen to the video , answer the quiz , then move to the assignment followed by notes This ensured that the student has understood at least 80% of the content of the unit Later this LMS was handed over to MKCL for better handling Besides this the outcomes though not specified by the Universities in their published syllabus have been designed by institution The syllabus has course outcomes now mentioned under each subject and the lesson plan also carries course outcomes unit wise This enables the faculty to always keep a check on whether course outcomes are aligned with their teaching learning process A very precise Program outcomes have also been designed , keeping in mind the syllabus At the end of the curriculum completion the PO s and Cos are matched and the attainment sheet thus proves that the education is outcome based Good Practice – •The faculty keeps a record of the outcome unit wise through lesson plans •The faculty has designed its own LMS •CO PO matching
6. Distance education/online education:	Tuli college of Hotel management is an affiliated private institution offering BSc in Hospitality Studies and Bachelors in Hotel management and catering technology . We are affiliated to Kavikulguru Kalidas Sanskrit University and Rashtra Sant Tukdoji Maharaj Nagpur University , none of these two offer ODL courses in Hotel management . Hotel Management is a very practical oriented course and needs almost 50% practical work it does not sound feasible to conduct practical's online as the students learn the skill by doing it themselves Nevertheless , during pandemic , we were awakened to an extensive use of technology to reach out to students stuck at home To keep them engaged students were given online classes as per regular timetable The practical aspects were shared through you tube links or some time reels prepared at the college by a renowned Chef Arpana Kolatkar and also our own staff The college

is equipped with a 30 computer lab to access and learn the basics of computers .Library has many online books and journals to read , besides this the campus has wi fi facility , hence the library is also used for online research work. The classrooms are enabled with ICT facility through smart rooms and the faculty and students freely use the facility to deliver and receive the inputs Institution conducted online classes at the beginning of pandemic but by the end when restriction had been eased of Hybrid learning model was being used in teaching learning process. As mentioned above regular practicals do become a challenge online But to take a step further college developed an online communication skill course under CVESD .It is an 8 module course in which the online content was created on Moodle by an expert hired from outside and used as students Capacity building activity in preparation for campus recruitment drive The Faculty also developed an online LMS on Moodle during pandemic for the benefit of students and shared, monitored and updated that LMS on regular basis The student was able to access the lecture online after the class been taken by the faculty on Google meet , followed by a quiz to assess the learning levels , followed by an assignment and then the notes for that unit It worked extremely well as it substantiated the students knowledge at their choice of time This faculty effort was later formalised to convert the software into MKCL run learning management System The college also has a software which is a hotel software dealing with FnB , Front Office and inventory by the company WinHMS The college encourages students to take up courses on Swayam portal or MOOcs

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	We have registered ourselves on SVEEP Division of Election Commission of India. They have received our request for an Electoral Literacy Club to be set up in our College. Our request will be forwarded to the District Election Officer of the district who will examine the eligibility of your institution for establishing an ELC. Nevertheless, electoral literacy has been going on in our college in the form of

college elections . Under this, we have activities like elections for the post of President and Secretary in the college every year The student council is made once the elections have been conducted. The elections are announced and the nominations are put forward to the students . They support the candidates of their choice. Before the elections are conducted the students are allowed to promote their candidate in college through talks , posters and other gimmicks they can think of. This period is like a fest in college. One day prior to the elections the promotions are stopped and then on the election day , proper ballot boxes are stationed at the election room The students ID card is checked and each one is allowed to enter and put their voting slip in the ballot box . Post voting , counting of votes is done and the highest votes wins The results are announced next day and the batches are given to the President and secretary The other members of council are nominated by the students and faculty and the student council is made . They are then told about the roles and responsibilities The said body is for one academic year.

2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	There are well appointed student co-ordinator and faculty co-ordinators and they ensure smooth conduct of elections in the college The faculty ensures , no foul play and the process thereafter is smooth. ELCs These Electoral Literacy clubs are functional and every year the activity of students council appointment is done through electoral literacy club only https://tulicollegeofhotelmanagement.co.in/album/gallery/6/voters-registration-awareness-campaign
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC is already existing in our college since a few years in the name of electoral campaign where in we conduct many programs • The Matdar Diwas was organised on –25 th January 22. This program was conducted in the college to create awareness amongst the students about their rights as a voter An oath to the same was also taken by staff and students to ensure to exercise their right and promote fair and lawful conduct of elections • The college conducts awareness programs for community around and for students The student representatives motivate every one to get enlisted as voters and exercise their vote during elections. The students were asked to show their electoral photo ID cards • The village nearby has been adopted by college and the students do create awareness by talking to the villagers and

	enlightening them about the benefits of casting their votes No such program has been conducted for for transgenders , commercial sex workers ever But we will now keep in mind to extend our services to these communities too .
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	• College conducts awareness drives for the adopted village Bokhara . • Students motivate the villagers to register themselves for elections and get their voter's ID made • Before elections they motivate the voters to exercise their votes • The importance of voting in democracy is discussed and the villagers are motivated to go to the booths
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The college conducted an online survey and found out that many students are yet to fill their forms for voter ID , hence the college has taken upon itself to pursue the follow up with students The teachers have given the responsibility to Student Council to follow up with the students and get the voter id form filled and procure the voted ID Card.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
304	438	380	299	149

File Description	Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 26

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
17	13	18	19	19

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
63.65	102.36	230.31	164.04	125.41

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Institute follows curriculum designed by RTMN University and KKSU. The syllabus of the program is prepared by the University by setting up Committees for each subject for framing and revising tasks which comprise of senior and experienced Faculty from Hotel Management Colleges from colleges under RTMNU AND KKSU colleges. At Tuli College of Hotel Management , Faculty is responsible not only for the delivery of the prescribed syllabus i.e. teaching process but also involved in the continuous evaluation to gauge the efficacy of the same.The Faculties are responsible for the efficient conduct of all the programmes.It primarily involves : Subject Allocation for the faculty – the faculty ensures that the subject allocation is largely influenced by the subject expertise of the faculty..During Covid faculty had created LMS in which the unit wise videos are uploaded ,after that students have to solve the quiz ,then the assignments to be uploaded ,faculty checks the assignment and then the students can download the notes.Now after covid in the year 2022 we have transported our LMS to MKCL which is available for students in which again the quiz is solved then the assignment is done then the students get the access for the notes.The faculty maintain the academic diary which is also called as log book. Calculation of work load of each faculty – It is ensured that the faculty is given the teaching workload as per the AICTE and University norms.Preparing Time Table for the semester – Based on the contact hours prescribed in the syllabus,timetable for the semester is prepared. The Time Tables are displayed on the Notice Board.

The students maintain the practical journals .

Teaching Aids: The faculty uses , online videos ,YouTube links with chalk and board. Methods like seminar, group discussion, quiz, guest lectures for effective delivery

Educational field visits,tours are organized

Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

Library for the students to access to latest books available in concerned subjects and topics.The books are issued to the students as an when needed by them. • The record of the same is maintained inLibrary and Issue register is maintained .

The collected feed back of students ,alumni is analysed by using different parametersAny discrepancies identified are considered for correction and suggestions are taken for improvement.

Appointment of Class Teachers for each class – To facilitate easy and quick flow of academic and related communication between the Principal and students, class teachers are appointed.Commencement and conclusion dates are aligned with RTMNU and KKSU academic

calendar. Academic audit including course monitoring committee meetings monitor the compliance to the syllabus and the time table. Attendance is monitored and defaultersare informed of the short fall of attendance every month.The examination department ensures internal and external evaluation is as per the university norms.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 34

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2 *Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

Response: 78.6

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
285	355	315	163	116

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 *Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

Response:

- **The Institute offers few certificate/value added programs for enhancing their technical skills, employabilityand entrepreneurial ability of students.**

- **The Institution integrates cross-cutting issues relevant to gender,environment and sustainability, human values and professional ethics into the curriculum.**

- **The Institute offers many value added courses imparting transferable and life skills..**

- **The project Report is a part of the eighth semester of the program in BHMCT and Second Year in BSc.HS. In addition to curriculum enrichment, the Institute supplements it by organizing various activities:**

Gender Equity

- **In a move to create increased awareness amongst girl students towards gender issues, college conducts seminar on various aspects of female growth and sensitise them on health issues related to female health.**

- **The aim of this seminar is to bring definite orientation in the thinking practices and to be self-empowered as individuals. The seminar deals with issues pertaining to women harassment at workplace, health and safety, sexual harassment, self-defense and various forums for justice.**

- **Gender equity is attained by conducting programs like debates, group discussions for both boys and girls on a single platform.**

Environment & Sustainability and Human Values

- **The College conducts community activities through NSS dept. The extension activities organized by theCollege, enhance the students' academic learning experiences and inculcate the values and skills in them.**

- **The Institute organizes many activities related to environment and sustainability like - tree plantation,sapling gifting, blood donation camps, Swachh Bharat Abhiyan, expert sessions related to waste management, health issues, cyber crime , road safety , traffic awareness, pollution control campaign etc.**

- **Through these activities the students get sensitized and learn to think beyond individual interests and forsocial welfare.**

- **These platform helps them to learn Teamwork, Leadership Skills, Effective Communication Skills, and Effective Decision Making are just a few things students learn while participating and organizing variousevents. Students get a wonderful platform to mingle with each other and learn about culture, traditions andvalues. Extension activities help the students to contribute in national development and social integration.**

- **The Extension activity also inculcates value of male –female equality, humanity and notion of equal rights.The subject Environment Studies is part of second Year curriculum addresses Environment and Sustainability. They also learn measures how to protect the environment and are made aware of globalwarming and other issues.**

Professional ethics

The Curriculum includes courses related to professional ethics like Organizational behavior,

Communication Skills, Generic Skills, Personality Development & Business communication and Entrepreneurship development.In addition to this the Institute offers value added courses such as communication courses, Interview Techniquesand training for various competitions to enhance soft Skills and technical skills and also develops professionalism.

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 74.67

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 227

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and

feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 68.75

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
52	84	158	187	58

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
180	160	180	204	60

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.1.2 *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

Response: 42.09

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
12	36	47	40	30

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
90	80	90	102	30

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 17.88

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Learn in gather college has always been student centric .Various methods of experiential and participatory learning are adopted to ensure that students are active participants rather than remaining passive listeners in the teaching-learning process. Participation in various academic and co-curricular activities

Help in the overall development of the students.

The following activities are carried out for the students-

1.Laboratory Practical

2.Role plays

3.Case study

4.Group discussion

5.Presentation

6.Seminar

7.Industry internship

8.Field visits

9.Assignments

10.Creating mind maps

11.Brain storming activities

12.Quiz

13.Group projects

14.Entrepreneurial development activity-Theme Lunch

15.Formal Lunch

16.Hospitality Competitions

17.Workshops

18.Simulation exercises

19.On-line lecture series

20.Guest lectures

- Students are given in dividual projects and class assignments, focusing on self-study and independent learning.
- The various club sand committees are functional and run by the students to pursue their interesting various areas. Some of the committees are Sports committee ,Cultural committee, Alumni committee, Book lovers club and Hobby club.
- Workshops and demonstrations are arranged for the students so that they can link the theory with the practice apply their knowledge and develop new skills.
- Internships and Training in hotels, which is part of the curriculum, ensure experiential learning for students.
- As a part of routine teaching-learning process, the college organizes guest lectures, conferences, seminars by inviting subject matter experts of national and international eminence.
- Students are encouraged to participate in intra collegiate and intercollegiate competition to develop competitive spirit.
- Students organize and participate in National Service Scheme camps, Blood donation camps, cleaning campaigns to inculcate values, ethics and social responsibility. The community work related activities help in the holistic development of students .It also inculcates nationalism and a sense of social responsibility.
- Students participate dint he work carried out by the Nagpur Municipal Corporation during the

Pandemic and creating traffic awareness among the citizens.
- Industry visits are arranged to enhance student's learning experience and better understanding of the core concepts.
- Resources like library, various software available for core subjects, well equipped computer laboratory also benefit in enhancing the industry required competence for the students. Such opportunities offered to the students foster better learning.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 78.18

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
22	22	22	22	22

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2 *Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

Response: 11.63

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	2	2	2

File Description	Document
Institution data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Institute follows the guidelines prescribed by RTM Nagpur University and Kavikulguru Kalidas Sanskrit University for conducting the Continuous Internal Evaluation which is mentioned in the curriculum.

- The following Internal Assessment System is carried out by the institute Internal evaluation is based on Sessional Test, Assignments, Continuous assessment (for practicals) and Internal Practical Exam.
- In case of those students who secure less than passing percentage of marks in internal, the college administers a separate internal test and those marks are considered as final internal evaluation marks.
- The Institute prepares Academic Calendar which includes internal evaluation schedule. It is put up in each classroom and displayed on the website of the college.
- The notices are displayed on the notice board and also communicated by the teachers in their respective classes and put on the class whatsapp group.

1. **Transparency in Internal Assessment**:

- assessment system is explained to the students by the subject teacher in the beginning The internal of the academic year with the assessment parameters and assigned marks for it.
- Students discuss with their teachers the performance in internal evaluation and also clarify queries.
- Further, corrected answer papers are shown to students and their signature is taken on the answer sheet, indicating they are aware of the marks received and suggestions are given

Improvement.

- In case of discrepancy in marks or any unresolved queries, a register is maintained by the examination department to note it down and resolve it within time limit.

- The results of the paper correction for sessional test are declared within ten days of the conclusion of the test.
- The internal assessment is conducted on continuous basis , once per semester is sessional , practicals are evaluated on regular basis throughout the semester as per the exam policy and the academic calendar.

Mode of Internal Assessment:

- Practical based subjects include a Continuous evaluation system, College has defined, interlinked and aligned with each other.
- The institute has designed its Program outcomes and course outcomes with its own insight
- The academic department conducts session with the teachers specifically on POs and COs.
- The attainment of Course Outcomes (COs) is measured using both direct and indirect methods.
- The Direct and Indirect Method for evaluating the attainment of POs and COs is given below

1.**Direct Method**:

- The assessment of student learning outcomes is done by using continuous evaluation process during practical and various hospitality events.
- The scores and the grades received by the students in examinations are analyzed.
- The result analysis of each course is done to check the effectiveness of knowledge imparted. Higher grades signify higher level of attainment of the outcomes defined.

2) **Indirect Method**:

- Internships and Placements: Students get selected for internships and placement based on their learnings during the program. Therefore, good internship and placement records signify attainment of course outcomes.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 *Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

Response:

- The curriculum is developed by Rashtra sant Tukdoji Maharaj Nagpur University for Bachelors in Hotel Management and catering Technology and Kavikulguru Kalidas Sanskrit University for BSc in Hospitality Studies
- .Program Outcomes and Course Outcomes are not mentioned by University in the syllabus thus the institute designs its own Course outcomes of each course and the program outcomes They are well defined and clearly stated and communicated to the teachers and the students.
- It attempts to align the program structure and course contents to the requirements of the hospitality aspirants and the dynamic hospitality industry.

The aims of Program Outcomes is

- To help student achieve higher levels of hospitality professionalism
- Be ethically sound and yet show leadership capabilities
- Ensure hands on experience
- Have command over communication , verbal and Non verbal
- Improve core competencies of each department

The **objectives** for the programmes are:

- We have core subjects and allied subjects The course outcomes for core subjects aim at building skill in students aligned towards better performance in core areas Allied subjects course outcomes are only aligned to giving basic awareness of the subject like HRM, Marketing Entrepreneurship Development , Principles of Management etc
- Besides this there are languages which aim at giving command over the basics of the language skill like French aims only at enabling the student to understand the terminology used in hotels which is influenced by the French terms .Sanskrit aims to give an insight of our culture

The Program Outcomes (POs) and Course Outcomes (COs) for the program are communicated to teachers and students in the following manner

- During the Induction Program, Vision and Mission of the Institute are communicated to the students also along with Program outcomes and course outcomes of the programme.
- The faculty members communicate and emphasize on their respective Course Outcomes during their classroom sessions.

- The faculty members prepare lesson plan , teaching plan keeping in mind Program Outcomes, Course Outcomes of the program and course content of the respective course.
- A notice board has Course outcomes and Program Outcomes permanently put on them for students to read whenever they want
- The website displays course outcomes and program outcomes

While teaching, the teachers adhere to, and are aware of the Course outcomes and Program Outcomes and work towards attainment of the same always.

File Description	Document
Upload Additional information	[View Document](#)

2.6.2 *Attainment of POs and COs are evaluated.* **Explain with evidence in a maximum of 500 words**

Response:

The   college is affiliated Rashtrasant Tukdoji Maharaj Nagpur University, and Kavikulguru Kalidas Sanskrit University. The college offers Under Graduate, Post Graduate programs. For these programs and courses, the institute follows the curriculum designed by the affiliated university. The Programme

outcomes, Programme specific outcomes and course outcomes are evaluated by the institution.. After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly . In a similar way, the ratio of students' placement is also increasing. College took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even the college took feedback from all the students in this respect and try to take necessary steps accordingly. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

The institute follows the Academic Calendar of the affiliated university.

· All the subject teachers maintained Academic Diary in every academic year.

· All the subject teachers prepares Semester-Wise evaluation Reports.

· Internal examination teachers analyze evaluation reports of results.

· Institute consider Feedback from the Stakeholders for the attainment of PO, PSO and CO

· Placement faculty takes the review of the Students' Progression to Higher Studies and their Placement.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 92.31

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
129	155	16	36	24

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
141	166	17	40	26

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.51

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Tuli college of Hotel management proudly runs an incubation center to facilitate its students to get all round support to their business ideas, and it's an initiative to give them the first-hand experience in entrepreneurship.

The college has entered into an MoU with MSME (Micro Small Medium Enterprise) and MCED (Maharashtra Centre for Entrepreneurship Development), and we keep inviting VIA (Vidarbha Industries Association) members on regular basis for mentoring the students every now and then to promote innovation driven activities at the college and provide comprehensive support in terms of trainings, marketing ideas, set ups, funds & loans allocations, etc.

As a part of students' curriculum, the college started an incubation center to promote start ups, and make to students grow not only in corporate but in their own business start up management. The students are guided and encouraged by the faculties and the industry experts as well. The hotel management graduates have infinite scope to have their own business set ups.

The management is fully supportive for this initiative as many graduated students have their own

enterprises and many undergraduates are looking forward to have their own business in future.

The college incubation center runs on non-profit basis and not only promotes commercial entrepreneurship but, it does in societal, educational and environmental areas as well. Our institute is highly committed to help students reach their highest aspirations.

We encourage the student to come up with their ideas and help them enhance and execute. The college incubation center is a part of our educational ecosystem where we coordinate, synergize and motivate out of the box thinking. Development of the innovative ideas makes the students think critically, search, and re-search which ultimately results in empowering students to apply their entrepreneurship abilities.

These incubation centers also promote the research culture in the students, which certainly can be called as the milestone in the student's academia that gives them a power to study the cores of the subject of their interest. Many of our students are undergoing model based and experimental research projects where they try to innovate new blends in beverages, fusions in spirits, different housekeeping supplies using eco friendly ingredients and to name few. These incubation centers have helped the students' big way. Some of the most appreciated projects carried out under the incubation guidance are, "A study on the start up of healthy Mocktails outlets in Nagpur city", the students are still in the core research of market opportunities. The other one is, making of Organic bathing salt for hotel guests and spa, and vegetables ice-creams to be introduced in the local city outlets.

Following are some of the innovations that the students practically exercised under our Incubation centre:

- Edible flower Gujiya
- Sea salt as housekeeping supplies
- Ecofriendly candles
- Ghee residual
- Buzo ice cream
- Healthy drinks
- Fruits & vegetables housekeeping supplies
- Meat desserts
- Fasting kebabs
- Dance floor cotton candy machine
- Remote maids trolley

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 23

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on**

Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	2	7	7	4

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.27

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	0	0	1	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.19

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	4	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Tuli College of Hotel Management has been doing extension activities since beginning not merely for organization bridge building but as a part of institutional culture.

Many awareness programs have been conducted by the college which not only celebrates the occasion but it provokes the students thinking and behavior develops the sense of participation, service and achievement amongst the volunteers.

Recently the college performed a "NukkadNatak" on "Swacch Bharat Abhiyan" which was highly appreciated by the jury and the college is invited to perform the same on different platforms. It was just one; the college has also performed such awareness programs on different levels on "Garbage Dumping", "Save Water", etc.

To support it further, college has adopted a neighboring village Bohkara, near the campus. The village was adopted in the year 2019 a, and since then we have been performing different drives in the village which are people centric. Students participate in large numbers to make the drive successful. The proactive support of management and role of teachers and students is appreciated by the villagers.

Following are some of the activities:

- **Langar** served to Passersby during second wave for 2 months; It was an initiative taken by the college management during the Covid wave in 2020, when migrants were moving towards their native places.
- **Food packet distribution in collaboration with Akshay Patra at bokhara village – 28th Feb, 2022:** Operations Manager Akshay Patra, Dr .Urvashi Yashroy Director, Tuli College of hotel management, along with the team of students & faculties distributed 500 kits amongst the local villagers of Bokhara.
- **Plastic Free Surrounding:** The main motto of the program was to eradicate the use of plastic. 100 students of the college were actively involved in the program.
- **Blood Donation Camp**: The MAHADAN 7.0 International Blood Donation Event under NSS was conducted to help the poor and needy patients.
- **Entrepreneurial Efforts for Women of Navegaon:** Tuli College of hotel Management has taken

an initiative to contribute in Women Empowerment from Rural area so that the income of the village uplifts. This Program helped the team to become able to serve in many areas of service. The team members are working independently as Women Dabba service provider, Catering Service provider, Canteen operators and to name a few.

- **Shelter for migrants:** provided accommodation to the people who were approaching their original destinations and were unable to travel back due to public and private transportation in lockdown. The migrants were provided with beds and meals. Later on request, the migrants were provided with the groceries, vegetables, tools and other cooking equipments, and were permitted to cook for themselves.
- **Yoga session organized for the Migrants during 1st wave**: For the wellness and healthy being of the migrants yoga sessions were organized every day.
- **Swaccha Bharat Abhiyan :** Tuli college organised a drive on Swacch Bharat Abhiyan along with the students of final year of the college. The students participated with fervour and swept the reads and campus premise and collected the trash in the dustbins.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Tuli college of Hotel management is working hard to take good initiatives and give back to the society. We at Tuli College of Hotel Management try to imbibe the culture of having sensitization towards society. Taking this into consideration, Tuli College of Hotel Management has adopted the neighboring village Bokhara, gram panchayat and carrying out many such activities like an drive on plastic free awareness campaign, a drive on electoral literacy, mask making workshop as a business opportunity for survival during tough times like covid, drawing Competition for Zilla Parishad School, a special drive where the college in association with Akshaypatra distributed grocery kits to the locals of Bokhara village during the Second wave of Covid, and to name few.

Not only at the neighboring village, but apart from that few activities in association with National Service Scheme, and an NGO Roraty Club of Nagpur, the college is collaboratively carrying out activities like Nirmalya Collection, Participation in Surgical camps, blood donation camps, tree plantation activities etc. The institute recently performed a "Nukkad Natak" on Spitting & littering in public places under civic awareness initiative where 11 of our college students participated and received a lot of appreciation from the jury members. Keeping in mint the act, the same students were also invited to spread awareness on maintaining Hygiene and Sanitation around the premises we live at K T Nagar, Nagpur against which an appreciation letter was given to the institute. The students were supported by the college and the Rotary club, members to carry out the initiative.

The college had organized a blood donation campaign in the college premise, where the in-house

students were motivated to donate blood for the needy. An overwhelming response was received by the students and a token of recognition was received against the said activity.

The college also received recognition from the Akshaypatra Foundation, Nagpur, for a collaborative effort where, TCHM & Akshaypatra together distributed grocery food packets and sanitary kits at Bokhara Village during the second wave of Covid. The college also took the initiative to take entrepreneurial efforts by taking a workshop on mask making where the villagers can make it locally and sell to earn some profits out of the initiative. Though not all the activities get the recognition, the institute keep doing its duty towards better practices and cultivation of human values in the students through different activities.

File Description	Document
Upload Additional information	View Document

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years*.

Response: 32

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	3	8	11

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1 *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years*.

Response: 26

File Description	Document
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Tuli College of Hotel Management is one of the renowned Institutes of quality hospitality education in Nagpur city with a modern infrastructure facility.

Following are the list of physical facility

Sr.N0.	Particulars	Numbers
1	classrooms	07
2	ICT Facility	08
3	Basic Training kitchen	01
4	bakery	01
5	Quantity Kitchen	01
6	Advanced Kitchen	01
7	F&B Lab	01
8	FO Lab	01
9	Housekeeping lab	02
10	Guest Room	01
11	Computer Lab	01
12	Seminar hall	01
13	Auditorium	01

- The college has a built-up area is 4928.56 sq.m & architecturally designed.
- The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment, etc.
- The College provides well-lit classrooms with teaching aids like computers, projectors, etc.
- The college provides ICT facilities enable rooms like a seminar hall, Auditorium, smart room, etc.
- Multiple Food Production Labs including a Bakery, with sophisticated equipment, for the smooth conduction of practical training.
- Training Restaurants with modern equipment and a bar set up.
- Housekeeping lab and guest rooms, Front office lab there for the practical knowledge.
- The institute facilities like seminar halls, restaurant, college auditorium with audio visual equipment's are used to celebrate cultural activities like Fresher's Day, Farewell party, Teachers day, World Tourism Day,etc. Activities are taken upon as healthy competitions so as to give students an open platform to explore their ideas and views to the fullest. Prior permission of the facility is taken by the students to plan, organize and execute the event successfully.

- College has provided a number of facilities for supporting extracurricular activities related to culture, creativity, arts and recreation.
- Also we have students common room where students can sit, talk, and relax, play some indoor games.
- In the college premises we organized yoga in the open yard.
- Institution has constructed dedicated meditation spaces to keep up with the growing diversity of student body.
- Outdoor Games: A spacious play ground is available for outdoor games like Cricket, Football, Volleyball, tug of war, Badminton etc
- Indoor Games: Facilities for the indoor games like Badminton, Table Tennis, Chess, Carom, etc. are provided to students in the college campus.
- Auditorium Hall: The College is having a modern, well equipped Auditorium hall for conferences and seminars. The seating capacity of the hall is about 300pax seating capacity and 350 pax standing capacity .the auditoriums is Wi-Fi and LAN enabled, taking into consideration the high end support to be provided during virtual workshops/ seminars / conferences.
- Our students have participated in various such cultural events organized by college like Garba night and Ethnic night and various other activities.
- In campus college has a dedicated mediation room where students are get involved into their personal holistic development and can cope with stress easily.
- The institute has a well-equipped gymnasium as a part of recreational facility for staff and students.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

Response: 3.74

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
1.84	0.13	3.79	18.87	1.02

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 *Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

Response:

Library is fully automated with LIB-MAN library software from 2018.Library is fully automated computers Barcode machine using &barcode scanner, Thermal printer .Acquisition of books and journals. Library helps in achieving goal by supporting teaching learning process through learning resources. Library staff also helps to search the books for students and teachers, Institutional repository, digitalized question papers and university syllabus is available for students and staff.
Library provides following services:
? Borrowing Service
? Internet Facility
? Reprography Service
? Reference Service
? E - Resources : DELNET
? Reading Room
? News Paper Clipping
? Computer zone

? LIBMAN
? E-Shodhsindhu
Library Holdings Total No
Text book 4018
Reference books 20
Competitive exam books 50
Dictionaries 10
Reports 200
Research projects 550
Year book 1

Total Number of Books - 4849

Library is enriched with 4018 books, 02 National and 02 International journals and

periodicals 03 Newspapers. Students and teachers can access various E-resources and e-books. Library also has membership of E-SHODHSINDHU & E-SHODHGANA library

provides special book deposit scheme for students, circulation service, clipping service, reference service, reprographic facility, scanning facility, and Wi-Fi facilities. Every year college spending 10000 Rs for book purchasing. The pandemic outbreak badly influenced the yearly purchasing of books. Library is also providing the photocopy service to teachers, students, research scholars and outsiders as per their requirement for academic purpose. The institution makes use of e-resource services for the Library. These services are very useful for teachers, students and research scholars. Current awareness service is providing to teacher and students through the library (CAS) Book Display.
The Central Library is situated on the first floor of the college building. It is separate library with spacious and well ventilated reading room for staff and students. The seating capacity for students is 50 for staff members is 5 and research scholars is 5 with comfort seating for reading purpose on the I floor. Total area of Library is 125 Sq. Mts. There are various sections in the Library Circulation section, Stag Area, Periodical section, computer section, Internet Zone with e-journals and e-books and DELNET Database. Dissertations and theses, projects, special collection of hotel management books. Library also provides students' internship program for practical training in the different sections of the library to Department library and information science students and thereby a clear understand. Library uses Book Display counter to show the users new purchases of every year. Library provides Current awareness service to teacher and students for current updates.
Percentage of per day usage of library:

Percentage of per day usage of library by students and teachers is calculated by using the In-out register library usage register .The per days usage of library for the academic year 2021-22 is 23%.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

- The institute has a fully functional IT infrastructure that provides the students all the necessary tools, services that supports and helps leverage their learning and enhances their productivity. In line with the changing technology landscape, the best suited hardware and software in all areas under the IT infrastructure are updated.

MKCL

- All teaching staff member and students use Maharashtra Knowledge Corporation Limited (MKCL) learning management system (LMS) for assessment, notes, assignments, and topic related videos and quizzes.

LIBMAN software-

- Library is fully automated with computers, Barcode machine & barcode scanner. The library is fully automated. LIBMAN software is used to provide textbooks, reference books, national/international journals, periodicals and other readable articles online through internet and also supported with library software LIBMAN to guide students for easy issue and return of the books.

DELNET-

- DELNET maintains an online union catalogue of books available in its member-libraries. This union catalogue is continuously updated and is growing size. The information can be retrieved by author, title, subject, conference, series, etc.

WIFI campus and LAN facility for

- College campus is made fully WIFI with the Reliance JIO as well as BSNL wireless internet services. So, the students can access to the internet throughout the campus. With good internet bandwidth 100 mbps. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories.

ICT enable facility.

- Seminar hall with ICT facility is available for conducting expert lectures, paper presentations, conferences and workshops. Regular maintenance& up-keep of equipment and up gradation are done. The Institute has facility with ICT for a range of activities as conducting lectures, assignments of the Students, Research Projects and searching for educational information. The Institute has adequate computers for the use of Faculty and Students. All teaching staff member use the ICT in the classrooms whenever needed. The different educational sites are shown to the students with the help of digital device.
- All computers run on updated software etc. and regular maintenance of all application.
- The Institute Library has computer with LAN facility well as WIFI with high internet speed.
- In addition to this, facilities of Reprography, LAN Internet connectivity, educational multimedia packages are available and accessible to students of the Institute.

WINHMS software

- Faculties and students are using this WINHMS software for practical knowledge of front office department and housekeeping

File Description	Document
Upload Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 5.85

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 52

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

Response: 19.21

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
8.97	21.92	30.27	44.08	26.48

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 *Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

Response: 30.51

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
88	136	129	71	55

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2 *Following capacity development and skills enhancement activities are organised for improving students' capability*

    1. Soft skills
    2. Language and communication skills
    3. Life skills (Yoga, physical fitness, health and hygiene)
    4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 36.37

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
58	120	200	140	53

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 44.36

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
67	56	16	16	18

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
141	166	17	40	26

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 *Percentage of students qualifying in state/national/ international level examinations during the last five years*

Response: 0.92

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 5

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last*

five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	1	2	1

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	5	6	6

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni association / Name of the alumnus:" TULI COLLEGE OF HOTEL MANAGEMENT ALUMNI ASSOSIATION"

The Institute has applied for a registration of Alumni Association for building strong bond between pass out students & present students of the college .

Members of Alumni Committee:

Mr.Abhisekh Deshkar   President

Mr.Shailendrsa Chikte   Secretary

Ms.Amruta Raipurkar   Treasurer

Ms.Harkiran Rajkhokar   Member

Mr.Suraj Hattimare   Member

Mr.Grishma Kamble   Member

Ms.Mrunalini Bagle   Member

Objectives of The Alumni Association:

- To provide latest information about the ongoing hospitality updates to the existing students of our college..

- To arrange and conduct meetings of the alumni for regular interactions.

- To organize and promote a fund to be known for the use and benefit of the association.

- Alumni mobilize support for the betterment of the college through a network of Association committees and individual contacts.

- To identify and cultivate partnerships with alumni and enhance the impact of the college alumni community globally.

- Evaluate the needs, expectations, and attitudes of various alumni and segment them into appropriate groups for better engagement.

- To initiate conversations on platforms they are most comfortable with during alumni meet.

- Objective is also to Associate for further the well-being of the Institute and its graduates by increasing the interest of members in the college and in each other.

- Alumni are asset that can provide mutually beneficial relationships over time.

- Create a strong   alumni pipeline for volunteer leadership through the alumni meet in support of the college and its efforts in the world.

The Alumni Association Contribution through various means:

- Alumni Interaction: Alumni of Our college give inputs to aspire students. They are invited as

resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture.

- Placement & Career Guidance Assistance: Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast of the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.

- Alumni Meet: We invite alumni for Annual Alumni Meet . In this meet the alumni get chance to reconnect ,reunite with the Alma mater and old friends. This is the best platform for networking and sharing new trends and current happenings in the corporate world. These inputs are helpful to academicians for moulding the aspiring students.

- Alumni as a institutional brand: Alumni are expected to perform many roles effectively such as promoting institutional brand; providing mentoring to on-going students.

Entrepreneurship Awareness: Some of our Alumni have established start-ups in different sectors. They decided to become entrepreneurs during their academic span at the Tuli College of Hotel Management . Through the journey as an entrepreneur they learnt various skills & knowledge. They enlighten the students with their success stories and challenges faced.

File Description	Document
Upload Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

Response:

The institute functions in compliance with the guidelines and norms of the Statutory Regulatory Agencies – All India Council for Technical Education (AICTE), Directorate of Technical Education (DTE), Govt. of Maharashtra, Rashtrasant Tukdoji Maharaj Nagpur University & Kavikulguru Kalidas Sanskrit University, to which it is affiliated.

The Vision

"We are committed to nurture the talent through a dynamic learning environment and create the leaders in the hospitality industry."

The Mission

- To provide our students a perfect blend of Fundamental Techniques & Current Technology to enable them to understand the cultural heritage of our country and also the dynamics of hospitality industry.
- To upgrade our systems to match the ever changing demands in the hospitality industry and keep our students well informed and updated.
- To provide our students an opportunity to Earn while they Learn.
- Gaining knowledge is the first step to Wisdom, Sharing it is the first step to Humanity!

Towards the accomplishment of its vision, the institute offers two programmes –

1. Bachelor of Hotel Management and Catering Technology.

2. Bachelor of Science in Hospitality Studies

To ensure the efficient administration of the academic programmes, the Principal has been granted permission to transfer his authority. The principal is supported by teaching staff, Account head & Administrative staff. The college has a governing body, a college development committee, an internal quality assurance cell, and other administrative committees to ensure effective governance. The decision-making process employs a bottom-up approach.

The management assesses the needs of the organization and works to meet them in cooperation with the principal.

While identifying the organizational needs, the Staff are the principal's primary source of information.The management, with the assistance of the principal, works to meet these needs by making prompt judgments and giving written orders or approvals, and as a result, the management satisfies the institution's standards.

Activities related to coursework, exams, administration, co-curricular, and extracurricular are adequately planned and carried out.

The institute develops a five-year perspective plan that includes an Institute Development Plan, Infrastructure Plan, Human Resource Planning and Development Plan, Industry Interaction & Placement Plan. This plan echoes the institute's philosophy of vision and mission.

The active participation of stakeholders, together with managerial support and decentralized and participatory governance, ensures that the institution's vision and goal are met.

The institutional hierarchy organogram, statutory and non-statutory committees/cells, their structures, membership, meetings, proceedings, and action taken reports all clearly show a decentralized participatory process. Rules/ regulation/SOPs are in place and are displayed on website.

It is standard practice for Teachers, Alumni, Industry Experts, Non-Teaching Staff, and Students to work together in diverse roles under the guidance of management and the principal. Among various events planned and carried out in a decentralized and participatory manner, the institute's "Amelioration"–National Conference deserves a special note. A report on the above activity, which details the decentralized and participatory processes, is provided in additional information.

Seminars/Workshops/Trainings/FDPs have been held at the institute throughout the previous five years, benefiting both students and teachers.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

For smooth functioning of the institution, various bodies formulated are continued their working during these years. Tuli College of Hotel Management has a well-established organizational structure to execute

smooth functioning of administrative and academic processes. Various bodies are formulated which constitutes the organization chart.

- The Principal: The management develops the policies and long-term strategies for academic and administrative operations after consulting with the principal. The Principal is backed by Office Superintendent, Accountant and other administrative staff

- Internal Quality Assurance Cell: IQAC plays a key role in building the quality of the institutional activities through the committees regularly.

- Various College Committees (Non-statutory): The Advisory teams such as Exam committee, Training and placement cell, Alumni cell, Sports and Cultural Committee, NSS cell, Student Council etc. to direct policies to excel students in academics and in work environments.

- The advisory teams evaluate the performance of a program, review/monitor/assess a specific program and serve as advisor for the institution. It provide feedback to the organization based on the inputs received from various stakeholders time to time.

- The members of various committees including Principal and co-coordinators of various committees have adequate participation in making decisions in academic and administrative processes under their purview.

- The teaching faculty recruitments are done as per the guidelines of University whereas the non-teaching faculty are appointed as per management policies.

- Annual Practices: Every year, the institution organizes a national conference called "Amelioration" to encourage students and faculty to demonstrate their knowledge in research and to urge them to submit research articles in SCOPUS journals.

- A variety of activities for knowledge exchange are undertaken under the MOU signed with many institutions and industry, such as Industry interaction, field visits, supplying personnel for special events, seminars on personality development, mock interviews to make students industry ready, and so on.

- Value-added courses are taught to educate students with a perspective of industry expectations and to strengthen students' employability competencies in order to bridge skill gaps and make them industry ready.

The strategic plans are developed to fulfil the objectives in line with the regulations of various regulatory committees, and IQAC ensures that these objectives are met through effective execution methods and outcomes are measured using measurable traits. Plans for institution expansion, infrastructure, human resource planning and development, student development, industry interaction and placement, are all part of the perspective plan.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2 *Institution implements e-governance in its operations*

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution has effective welfare measures for teaching and non-teaching staff.

In our Institution Staff welfare is given foremost importance. In connection with this, existing welfare measure for teaching and non-teaching staff are itemized below:

- Employee Provident Fund for both teaching & non-Teaching Staff
- Group Insurance for both teaching & non-Teaching Staff
- Financial support to attend and present papers in conferences.
- Financial support to attend Faculty development programs (FDP) for faculty members on regular basis
- Local Conveyance for Outdoor Activities related to Institute work.
- Faculty members can obtained admission for their wards in Tuli College of hotel management with 50% fees concession.
- Medical Leave & Maternity leave for eligible staff members
- Provision of Casual leave on regular basis
- Internet and free Wi-Fi facilities are also available in campus for staff
- Faculty members are provided with comfortable work station such as well-equipped staff room, Individual cubical/work stations and system to facilitate good ambience.
- Free Parking for staff.
- Annual Summer and Winter Vacations for faculty members
- Skill development courses are organized for non- teaching staff to enhance their skills in work environment.
- As Institution has a multicultural environment in the campus, the Management ensures the celebration of all the festivals and birthdays together.
- Motivation through mentoring is also available for staff members to create a healthy working environment. This not only increases the work life balance of the employee, it also helps us in increasing the productivity and allows our staff to work effectively with complete satisfaction.

In a nutshell, the Institution strives hard to keep our staff happy and healthy.

The institution has performance based appraisal system for the assessment of teaching and nonteaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra- curricular activities.

The IQAC Cell of the institute has an appropriate mechanism to run the Institutional performance system.

The performance of the faculty is evaluated based on professional contribution to academics, contribution to short term training courses, performing invigilation duties, contribution to College administrative bodies such as college academic council, planning and development committee, NAAC, BOS, etc.

The above set performance appraisal report is filled by employee in a given prescribed proforma which includes all the above set related to points and sub points. Filled in the prescribed format is revised by director to assess the attitudinal / behavioral / professional aspects of the faculty concerned. Performance appraisal system.

Performance appraisal system for non- teaching staff: A few strategies are observed in appraising non-teaching staff's performance this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 8.14

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	3	4	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3 *Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

Response: 94.48

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
32	16	43	29	17

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	13	13	13

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Mobilization of funds in the institute is through several ways. The primary source of revenue for the college is the Annual fee collected from students. The fee is collected as per the fee and the guidelines of the State fee regulatory authority. The collected fee is deposited into the bank account and withdrawn periodically as per the requirements of the institute and is used for the expenditure of the college. The interest earned on these deposits is also being utilized for the needs of the institution.

Strategies for optimal utilization of financial resources:

During the budget preparation all the academic and section heads are requested to provide the annual budget requirements keeping in view of development and updating of laboratories, computing facilities, library, teaching-learning process, training, extension activities, software.

Budget estimations are collected and Budget is prepared. The same is placed before the Finance committee and the committee in turn will deliberate and makes necessary changes for a proper balance of receipts and expenditure. The same will be submitted to Board of Management for approval. Budget approvals will be communicated to the sections.

- The institution keeps track of the budget. In any unforeseen circumstances, non-budgeted amount is considered and allotted depending on the merit of the case.
- Adequate funds are allocated for effective teaching-learning practices that include conduct of FDPs, orientation programs, workshops, training programmes that ensure quality education. Adequate remuneration based on the performance-quotient of the teaching professionals is provided.
- Funds are provided to meet day-to day operational and administrative expenses and maintenance of the fixed assets.
- The funds are used towards Enhancement of library facilities leads to novel learning practices and accordingly required funds are provided every year.
- Adequate funds are utilized for development and maintenance of every good infrastructure for the institute.
- The institute also receives the funds from government body for add on courses from HSRT and Tata Institute of Social Sciences for external students. These funds are utilize to provide uniforms, day meal, tool kit, remuneration to the coordinator and instructor and on conducting exams.

Internal Audit:

The Management office has appointed internal auditors wherein the audit is conducted for every transaction on regular basis. They verify Cashbook, Bank accounts, Ledgers, Bills, Vouchers, and statement of cash position and cash flow physically on day to day basis. They also conduct sample check on the heads of various accounts, balance debts, and postings.

External Audit: External audit of the institution is conducted once in a year post March 31st, by the chartered accountants. The Audit involves performing procedures to obtain audit evidences about the amounts and disclosure in financial statements. After analyzing the books of accounts, they submit the queries to account section, if any. After the clarification from the accounts department, the financial statements are prepared by the external auditor and audited financial statements and reports are submitted to the management.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Tuli College of hotel management attempts to chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. IQAC has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching by regular inputs to all concerned based on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance through the Google form links.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels.

The examples of practices institutionalized as a result of IQAC initiatives are as follows:

- The Institute IQAC planned, organized and executed the necessary steps that included the academic plan consist of lesson plan, course outcome, CO-PO/PSO mapping with assignments, ICT based teaching and technical programs to be organized to bridge the curricular gaps.
- Conducting of academic audit every year, the findings are then placed in IQAC meeting and proposed action is taken on them.
- Lesson plan and teaching plan made by faculties are maintained and followed.
- Course outcome are matched with university course guidelines.
- Internal assessment: The assessment is done through various modes such as sessional exams are conduct twice in a year, Quiz & Assignment on learning management system, term work etc.
- Co-curricular - Value added courses/add-on courses: To conduct content beyond syllabus and skill enhancement of the students, institute conducts various value added/add-on courses. Certificate course in culinary arts and bartending skills are introduced.
- Infrastructure Augmentation: The infrastructure is upgraded as and when required to ensure support for achieving highest quality of education. The recent up gradations have been in the form of ICT, Class Rooms, Seminar Hall, and Smart Classroom.

Review of teaching learning process/structures/methodologies of operations:

The IQAC led efforts to the successful implementation of modern technology in the Institute's administrative functioning through ICT. Automation of admission, financial and examination processes, up

gradation of Wifi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience. The dynamic nature of mechanism ensures replacing the obsolete processes with latest trends. The review system formulates an action plan for any deviation or gap in the process to facilitate seeking solutions to the problems encountered

File Description	Document
Upload Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. *Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

Response:

Institution promotes gender equity and equality. Many activities are conducted for boys and girls to create gender sensitization. The institute makes efforts to promote gender equity by integrating women as an essential part of the workplace, which is a necessary foundation for developing a peaceful, prosperous and sustainable society

Various sessions are conducted by institute to emphasize sensitization and awareness about gender equality, women empowerment, social, legal, safety, security, etc. Girl students have organized, participated, and been awarded in various events also. There is equal class representation from both genders in all activities.

The college follow policies and measure that ensure the safety, security and well-being of gender equity as follows:

- **Counseling**

Counselling Cell for students and staff for academic and other issues problems.

Committees are available for counselling of both males and females students.

- **Common Rooms**

Common rooms and leisure/ recreational spaces for men and women have been established to facilitate informal meetings and discussions. Campus has adequately equipped separate common rooms for the boys and girls.

- **Washroom**:

Separate washroom for girls students with required facilities.

- **Safety and security measure**

Institute has a gated community, and safety & security is ensured through security services and CC Surveillance system. The institute maintains a separate entry log-book / register to record the details of any person entering the college premise. For security of the girls in the college campus and to restrict unwanted entry, proper boundary wall .The college has a system to ensure safety of female staff and students if they are required to wait back beyond work hours and even provide a car drop facility for late evening programs.

- **Women Atrocities Committee**

Women Atrocities committee take care of prevention of women harassment and ragging in the campus. The contact details is shared with students in case of emergency and complaints, creating awareness amongst them. To develop the legal and social value for gender sensitization. The counselling facility has been utilized by the female staff to a great extent to resolve their issues pertaining to work life balance.

It can be stated with due pride that in the institution the incidents of sexual harassment of women students are nil due to the discipline in the campus.

- **Hostel Facility**: There is a separate out sourced hostel facility for girls & boys within the college campus

Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, Institute celebrates national and international commemorative days, events and festivals to create awareness among students about their responsibilities and obligations.

- National & International Commemorative days-

-Gandhi jayati, youth day, ambedkar jayati.

- Events and Festivals:

The Institution celebrates Diwali, Holi, Ganesh festival, Navratri dandiya festival etc to express our glorious heritage, culture and tradition.

- International days International

International Yoga Day, World Tourism Day, International Women's Day, international chefs day are celebrated.

- National days-

Independence day, Republic day, constitution day.

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institute is proactively taking efforts in providing an inclusive environment. T he initiatives are to promote better education, economic up-liftment of the needy, and set communal harmony. The institute also organizes various cultural programs to celebrate the cultural diversity of India. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances.

Different sports like kabadi, tug of war, valley ball, badminton, chess, carom board etc and cultural

activities organized inside the college promote harmony towards each other. Commemorative days like Women's day & Yoga day regional festivals like Diwali, Dasshera, Ganesh festival, Navratri dandiya & Tourism day are celebrated in the Institute.

There is grievance cell in the institute like Student grievance cell which deal with grievances without considering anyone's racial or cultural background.

Institute has code of ethics for students and a separate code of ethics for teachers and other employees which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

Every year it is a customary in our Institute to celebrate Orientation week. The main motive of this day is to welcome new students in a friendly atmosphere and to encourage their creative impulses to boost their confidence. It is the day where seniors students and juniors students finally bond and unite to celebrate being part of the Institute.

The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the differently abled ensures that every single member of the department is aware of the care to be shown to the differently-abled people. By providing a barrier-free environment, needed facilities, and human assistance, the department takes continuous efforts to make the differently-able feel included in every part of the activity of the college.

Institute has organized lectures on Constitution day, where the importance of Indian constitution was explained to all students and staff. It was also explained that the Indian Constitution provides some fundamental rights to all citizens but each citizen has duties and responsibilities towards nation-building, To generate effective values amongst the students and employees of the Institution towards constitutional obligation :values, rights, duties and responsibilities of citizens.

Institute also organizes national functions like Republic Day and Independence Day during which lectures, drama, street plays etc.,are organized.
Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations.

In addition to this many regular programs are conducted to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

The institution encourages participation of students (boys and girls) in college conference, college competition & outdoor event and sports & games.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

The two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

1) Promoting Research amongst the students

OBJECTIVE-

- Creating a culture for research
- Inculcating innovation environment
- Developing research mindset

The Context (Background) The College every year conducts a Conference in the name of Amelioration. Paper publication is one part of the conference where in faculty publishes their papers to encourage students towards research, the college encouraged the students also to present a papers. As many as -------students publish papers every year A ISBN number journal is published for research papers

The Practice (Implementation of Context) The final year students prepare a research project in the last semester but before that they present their project in the form of a paper in the conference The student is expected to make slides and present the findings of the paper in National Conference Amelioration The paper is then judged by the panel of judges The paper is also given marks and first three positions are awarded This has helped us create a culture for research amongst students and they appreciate the efforts that go in researching upon any topic This will continue to create an environment for research and leading to innovation We encourage experimental research and ask them to create products and get the score sheets filled of the outcome This will not only boost research but develop a mindset which accepts research as an avenue to succeed and become entrepreneur

Evidence of success: The success is measured in terms of number of students presenting the paper and the quality with which they share their findings The increasing numbers wanting to present is an indicator of the students acceptance to the idea Earlier students were reluctant to speak up but now they work for the presentation and speak effectively Mostly student present in pairs The biggest evidence of success is when one student got his research published in UGC journal This has given an encouragement to others too

Problems encountered

Generally the problem is of reluctance to come forward, the students need lot of coaxing and cajoling

The research is subjective and testing of hypothesis is not applied.

The experimental research needs lots of time and efforts

d) **Management scholarships:**

Objective-

- To give financial support to the deserving candidate.
- To motivate the student to make a career in professional field
- To encourage higher education in general.
- To the deprived ones
- To support those who has higher intellectual but not financially sound.

Context

Management scholarships were started during pandemic when many pandemic hit families could either not support the students' education or the student wanted to study but lacked resources. The management then decided to give scholarships to deserving candidates and enable them to pursue their education.

The context was to make education more accessible to all and help in college enrolment. It also contributed to the society by engaging youth in the process of education and not let them while away their precious year in the name of pandemic.

The Practice

The student who so aspires to avail of the management scholarship can approach the admission cell wherein he fills a form for management scholarship The student is then given some amount as concessional scholarship by the management, The terms are as follows :

Sanction of Scholarship - Allotment

Criteria for Continuation of Scholarships:

- For BHMCT admissions as per MHCET (HM) Government of Maharashtra. Scholarship as per social welfare norms.
- BSC in hospitality studies direct admission.

- Management scholarships on the basis of % of marks, sports quota, family income.
- The Candidate will have to maintain minimum 75% of attendance in all years.
- The candidate must maintain minimum eligibility score applicable for 12th for the consequent years. (Strive to score more and you will fetch more).
- To continue point 1 and 2 are mandatory, else the scholarship will be seized and the candidate will have to pay the entire fee upfront of those years.
- Scholarship will be available only on TUITION FEES.
- This doesn't include exam fee, university enrolment fee, maintenance fee, hostel or mess fee.

The approval of scholarship is subject to approval of management based on the information filled in scholarship form and interview.

Evidence:

- Management scholarship provided to students.

- Year - 2021-22   Students – 06
- Year 2022-23   Students - 05

Problems Encountered: One of the conditions is to maintain 75% attendance in the year to continue availing the facility next year too but many do not fulfil the criteria. Their academic performance suffers too. There are students who are genuinely in need of the scholarships but there are a few who fake the condition to avail the same.

File Description	Document
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Distinctiveness-

CAPACITY BUILDING

Tuli College of Hotel Management started a program to enhance and create a culture for highly professional human resource Thus came into being the capacity building program under Value added courses The aim was to cover topics related to personality development of the student to fit into the professional world post the course This was introduced among the final years students ready to embark on their professional journey These sessions eased their transition from campus to corporate. Capacity building is the process of developing and strengthening the skills, instincts, abilities, processes and resources that organizations and communities need to survive, adapt, and thrive in a fast-changing world.

•The objective of this is to first train and build their capacity to Communicate, present themselves and enable them to face interviews during their campus recruitment drive .

•The purpose is to make a gradual transition of the student from campus to industry / corporate

•To leverage the students personality quotient and enable them to understand work culture better.

The program entails sessions like leadership skills , Design thinking Creative thinking Strategy Management , Goal setting Resume building Group discussions and related topics are covered in various sessions conducted by the renowned speakers of Industry and academia . Overall personality is developed and the student is made ready for the transformation from campus to corporate Session on entrepreneurship

development are also taken , for those interested in starting their own business This Program is highly promoted amongst the students and the sessions are conducted in continuation with our yearly conference Amelioration

Module composition

These are divided into various 5-6 days modules to be taken alongside their classes as per their timetable The modules are so designed that it covers one part of their personality trait It is a collection of sessions leading to a bettered skill or personality trait or resume building etc

The flow of these sessions is in the form of :

- **Module on personality Development and communication skills** : Communication is the key to effective interaction .Hence lot of stress is laid upon enhancing the communication skill Personality of a student comprises of Body Language , Life skills , anxiety and anger management , Positive thinking
- **Module on developing core professional traits**: Each student aspires to make his / her career in one particular department . Hence the core subjects or departments of a hotel require certain skills which are typical of that department The student should acquire those skills from core departments
- **Module on Group discussions:**Many topics are given to the students on current affairs or industry related and students are asked to give their inputs
- **Module on Resume building and interview techniques** Resource person specialising in this particular aspect are engaged to give them the know how of the techniques on correct resume building and using accurate and effective formats for resume writing The students are asked to make their resumes and corrections are made by the resource person
- **Mock Interviews** This is a final step towards capacity building where interviewers are invited from various professional backgrounds

These professionals are pairedby taking out chits and seated on a table randomly.The tables are numbered Now each student is made to pick up a table number and which ever number comes they go to that particular table and appear for interview The candidate carries his/ her resume The Interviewing panel is free to ask any number of questions The panel then guides each student on one to one basis . Students are allowed to discuss their doubts ,if any and get satisfied before they leave the table This is an exercise that takes a long time But the outcome of this exercise is highly fruitful

Many speakers/ resource persons from Various fields of interest are invited and asked to interact with students The session entails a lecture , PPT or some activities to engage the students in the talk , imparting knowledge and engaging them into discussions

The sessions like group discussions are equally challenging where the student shares his thoughts and ideas on a platform where he feels his opinion on the topic has to add value to discussion The idea is to make each one contribute to the outcome of the topic

The most distinctive part of this whole exercise is the Mock Interviews , which are conducted in the campus Many high profile and acclaimed professionals from all walks of life are invited for this purpose Students are prepared and then asked to sit infront of the professionals one by one and a mock interview is

conducted

MODEL

Students prepare themselves and come well groomed and ready with their resumes .

There are about 12-15 pairs of professionals from different backgrounds are invited Professionals are from Education Industry, Business, corporate & hotel industry, CA s etc

Post the mock interviews , the student becomes highly confident and ready to face the final interviews that have to be taken by the industry Their confidence reflects in their demeanour They are able to speak well and answer the questions with more maturity and responsibilityThese sessions prepares the students to put their confident foot forward and do well in their actual interviews of the hotel.

File Description	Document
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

Institute has fine tuned its feedback mechanism on curriculum aspects that involves students, parents, alumni, peers, management and industry/ experts.

· Formal and Informal feedback is taken from all stake holders.

· Feedback has an impact on curriculum design and its deployment.

· This feedback is used in conducting co-curricular and extracurricular activities and in designing Short Term Training Program.

· The institution has adopted online mode of feedback and its analysis since 2020- 21.

Hunar Se Rozgaar Tak

Institution runs HSRT program under Ministry of Tourism GOI since 2015 for

- Multi Cuisine Chef
- Room Attendant
- Food and Beverage Stewards

Hotel Facility attached to Institution

Institution is attached to Tuli Group Of Hotels and Resorts . Now the college campus is coming up with its own Hotel in the campus for regular student interaction and exposure

Year of starting BSc in Hospitality is 2018

BSc Hospitality Studies was introduced in year 2018 under Kavikulguru Kalidas Sanskrit Univ and first batch passed in 2021

Amelioration

Is the only National Level Yearly conference in the Central India to provide a platform for knowledge exchange and many learned men and women have contributed in terms of their inputs to enhance the knowledge levels

Concluding Remarks :

The institution is trying its best to deliver the curricular aspects in terms of planning, implementation on the basis of the design given by University Since we are affiliated institute there is a limitation to the amount of flexibility . Feed back from the students is a key indicator to our performance

Student enrolment is a challenge , every year . Post pandemic the enrolment has gone down To add to this challenge there are many private players offering multiple duration courses at negligible infrastructure and minimal fee ,thus taking the standard of education to a lower level. Despite the dwindling level of Hospitality education , students look at the fee aspect only The industry too is not very specific on the kind of qualification they want for their employees

Students are diverse and teaching learning process is multilingual and at the level of the learner

Research is not a very strong aspect of ours and we do need to work on it and also form policies for faculty to promote research

We have a very elaborate infrastructure and we keep upgrading it regularly to make it more students friendly and modern The building is hexagonal with well lit and airy classrooms .

All the welfare measures are in place and functional . The institute has made provision for many value added courses and the students happily participate in the same and our eager to be part of more and more of these VAC s

Performance appraisal is taken yearly and leadership is stable and balanced The vision and mission is displayed on each floor and is resonated in all activities of the institute

Institute feels its responsibility to give the best to the students and certain practices that have borne fruits over a period of time have become our best practices. Students also feel benefitted by being a part of it and institute takes pride in continuing it and improvising year after year

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)* 3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>10.52</td><td>4.71</td><td>69.65</td><td>31.49</td><td>45.36</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> Remark : As per the documents provided in clarification, Input edited to zero.
5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability* *1. Soft skills* *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Input edited as per the supporting documents
5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases* 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Input edited as per the supporting documents
6.5.2	**Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above
Answer After DVV Verification: B. Any 3 of the above
Remark : Input edited as per the supporting documents

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
304	438	380	299	149 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
304	438	380	299	149	
2.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 26 Answer after DVV Verification : 26
3.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
63.65	102.36	230.31	164.04	125.41 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
63.65	102.36	230.31	164.04	125.41	