



## TULI COLLEGE OF HOTEL MANAGEMENT, NAGPUR

Managed by Sneha Mahila Vikas Sanstha, Reg. No. 1862

Recognised by Govt. of Maharashtra & Approved by A.I.C.T.E., New Delhi

Affiliated to Rashtra Sant Tukdoji Maharaj Nagpur University

Date: 22<sup>nd</sup> December, 2021

### MEETING OF THE INTERNAL QUALITY ASSURANCE CELL(IQAC)

(A.Y. 2021-22)

Date – 22<sup>nd</sup> December, 2021, Time – 2:00 P.M. to 4:00 P.M. Venue – VIP Lounge

#### AGENDA

##### Agenda:

1. Review of minutes of previous IQAC meeting held on 2<sup>nd</sup> June, 2021 and subsequent action taken.
2. Review of forth coming National Conference - Amelioration
3. Planning of International Conference – Amelioration at Dubai
4. Continuation of Conduction of Guest Lectures under Capacity Building Programme
5. Upgrading one more Class Room to Smart Class Room
6. Plan to discuss about Industrial Visits
7. Tie-up with City & Guilds to start L2-Diploma Courses
8. Preparing Class Rooms with Coolers / AC for the classes to be held in Summer.
9. Participating In Indian Education Fair at Dubai

  
Ms. Vipula Sonkusare  
Chairperson  
IQAC

  
Ms. Swati Narnaware,  
Coordinator  
IQAC



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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting held on 22nd December, 2021

### Meeting – 22<sup>nd</sup> December, 2021

The IQAC meeting for Academic Session 2021-22 was held on 22<sup>nd</sup> December, 2021. The following members attended the meeting :

Sr. No.	Designation in IQAC	Name
1.	Chairperson	Ms. Vipula Sonkusare
2.	Teachers	Mrs. Pradnya Tembhurnikar, Ms. Dewalrani Rewatkar Ms. Abha Bansod
3.	Member from Management	Dr. Urvashi Yashroy
4.	Senior Administrative Officers	Mr. Roshan Raut
5.	Members from Local Society	Mrs. Gaganjeet Kaur Vijan
6.	Students	Mr. Gayatri Bodhe
7.	Alumni	Mr. Abhishek Deshkar
8.	Industrialist	Mr. Sanjeev Baral
9.	Coordinator	Ms. Swati Narnaware,

The Chairperson, Ms. Vipula Sonkusare , welcomed the members for the meeting followed by the review presentation, presented by Ms. Swati Narnaware, Coordinator of IQAC.

  
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The following points were discussed in the meeting:

**Agenda 1: Review of minutes of previous IQAC meeting held on 2<sup>nd</sup> June, 2021 and subsequent action taken**

Sr. No.	Recommendation given by IQAC committee	Action Taken for Implementation and Outcome
1.	Conducting online Webinars during the Pandemic	Few of the webinars were conducted and few were lined up:  22nd December' 2021  "PUBLIC SPEAKING and GROUP DISCUSSION" - By Dr. Arvinder Kaur  18 <sup>th</sup> October 2021 – "OTHER FEELING IN RELATIONSHIP- LOVE & GRATITUDE" By Ms. Vipula Sonkusare  18 <sup>th</sup> October, 2021 – "ANGER MANAGEMENT" – By Dr. Urvashi Yashroy  14 <sup>th</sup> October, 2021 – "UNDERSTANDING HARMONY IN NATURE & EXISTENCE- WHOLE EXISTENCE AS COEXISTENCE" (UHV)  14 <sup>th</sup> October, 2021 – "JOURNEY FROM ASPIRATION TO ACHIEVEMENT" by Mrs. Anita Rao  11 <sup>th</sup> October, 2021 – "FOUNDATION OF RELATIONSHIP-TRUST (UHV)" by Pradnya Tembhornikar  10 <sup>th</sup> October, 2021 - "EXCEED AND SUCCEED" by Mr. Suresh Pandilwar, HRD Trainer & VIA Chairman HRD Cell VIA was conducted .





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		<p>7<sup>th</sup> October, 2021 - Foundation of Relationship-Trust (UHV) by Mrs. Pradnya Tembhurnikar</p> <p>5<sup>th</sup> October, 2021 - Harmony in Society (UHV) by Mr. Rajesh Rajurkar</p> <p>4<sup>th</sup> October, 2021 –“Impact of Covid-19 on HR prospective &amp; Career Opportunities”</p>
2.	<p><u>Review and Updation of LMS by adding good youtube links and Ebook links</u></p>	<p>Keeping into mind that there are certain students who don't make use of LMS and don't even care to upload the assignment for assessment, it was decided that the internal marks for different subjects will be generated from the assessment done on assignments, to encourage the students to follow the time frame, certain incentives in the form of additional marks and disincentives in the form of negative marking would be done, the pattern for the same was developed .</p> <p>The selected youtube links and Ebook links were added by the teachers on the LMS</p>
3.	Mobilisation for Admissions	<p>The services of a online portal College Duniya were taken to generate more leads and thus more admissions.</p> <p>Different advertisement post were posted on social media sites and were also boosted for generating more leads.</p>
4.	Academic Calendar	<p>The academic calendar was developed by Mrs. Pradnya Tembhurnikar along with the other</p>



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		stake holders
5.	Starting of New Academic Session	The academic session for the odd sem other than the first sem was started from 15th September, 2021 and that of first sem was started from 12th October, 2021 on online mode.
6.	Planning of National Conference – Amelioration	The Theme for this year's 5th National Conference as well as the date is finalised. The theme of this is "The Reskilling Revolution" and is scheduled on 20th and 21st January, 2022. The following speakers were contacted and their confirmation was taken : Dr. Bhupesh Kumar Principal IHM Ranchi Dr.A.K.Singh Principal IHM Bhopal Dr.Sudhir Andrews, Father of Hospitality Education Mr.Manoj Bali, GM, Radisson Blu Mr.Virendra Razdan Jyoti Mahendru, HR , TCS Dr. J .K.Mangaraj IHM Gandhinagar
7.	Starting Certification Courses for improving Communication Skills of the students.	The certificate course of on Skill Development in Communication Skills by Council of Vocational Education and Skill Development was started and Mrs. Renu Kohali, was appointed to conduct the classes online, a LMS on moodle with the study material provided by her was also prepared for the students. The URL for the same is : <a href="http://www.eduattulicvesd.gnomio.com">www.eduattulicvesd.gnomio.com</a>
8.	Purchasing New Oven for Bakery	A new double doored oven which can occupy 4 big trays at a time was purchased for bakery.
9.	Outsourcing of Canteen and Hostel Facility	The Canteen and Hostel Facility was outsourced and the contract was given to New Vision



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		Hospitality
10.	Up gradation of Meditation Room, Common Room, and ICT enabled Smart Classrooms, Front Office Lab.	The Meditation Room, Common Room, and Front Office Lab was upgraded and the work of ICT enabled Smart Classroom was in progress and was supposed to finish shortly.

## Agenda 2 : Review of forth coming National Conference – Amelioration

The theme of the 5th National Conference - Amelioration – 2022 was finalised, the appointment confirmation of the topics was also done, the details is listed below:

Dates : 20th and 21st January, 2022

Platform : emphasise on ONLINE but if situation of Covid-19 doesn't permits, then it will be online on Zoom platform

Received the confirmation of following guests / speakers:

Dr. Bhupesh Kumar Principal IHM Ranchi

Dr.A.K.Singh Principal IHM Bhopal

Dr.Sudhir Andrews, Father of Hospitality Education

Mr.Manoj Bali, GM, Radisson Blu

Mr.Virendra Razdan

Ms. Jyoti Mahendru, HR , TCS

Dr. J .K.Mangaraj, IHM, Gandhinagar

The following topics along with the speakers is listed below:

“ Upskilling for Fourth Industrial Revolution” – By - Dr. Sudhir Andrews, Father of Hospitality Education

“ Reskilling ,Multiskilling ,Upskilling-uncover your real potential” By - Dr. Urvashi Yashroy , Director Tuli College of Hotel Management, Nagpur

“Reskilling or Multiskilling Avenues for Core Operation Employees” – Mr.Manoj Bali, GM, Radisson Blu

“Critical need to focus on Upskilling ,Reskilling and Multi skilling” by – Mr.Virendra Razdan





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“Multi skilling -Pathway to sustainable self growth was explained by she focused on multiskill required in the industry by the new employee” -Jyoti Mahendru, HR, TCS

**Proposed By:** Ms. Vipula Sonikusare

**Seconded By:** Mrs. Pradnya Tembhurnikar

### **Agenda 3 : International Conference at Dubai, UAE**

After the completion of the exam of all the courses, according to the Academic Calendar the tentative dates were finalised for second week of April. For this International Conference – Amelioration all the stake holders were asked to bring forward the topic for the same.

**Proposed By:** Ms. Abha Bansod

**Seconded By:** Ms. Vipula Sonikusare

### **Agenda 4 : Continuation of Conduction of Guest Lectures Under Capacity Building Program**

As still the Lockdown condition is supposed to keep on, the conduction of guest lectures under capacity building program must be kept on, depending on the situation the mode of conducting these sessions either online or offline can be decided two days prior to the scheduled date. For this the different experts from the industry must be contacted and topics and dates of sessions must be confirmed in consent with them.

**Proposed By:** Dr. Urvashi Yashroy

**Seconded By:** Ms. Swati Narnaware



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## Agenda 5 : Upgrading one more Class Room to Smart Class Room

It was decided that Room No – 13 should be converted into a smart room and it must be renewed with new tiles, PoP , Projector and interactive board

**Proposed By:** Dr. Urvashi Yashroy

**Seconded By:** Ms. Vipula Sonikusare

## Agenda 6 :Plan to discuss about Industrial Visits

As and when the conditions of lockdown prevails the visits of students to local industries such as visit to a Hotel, Hospital, Laundry, Bulk Kitchens must be arranged.

**Proposed By:** Ms. Vipula Sonikusare

**Seconded By:** Ms. Dewalrani Rewatkar

## Agenda 7: Tie-Up with City and Guilds to Start L2 – Diploma Courses

As many of the students approaching for admissions prefer to have a specialization Diploma either in Patisserie or Culinary and again it was observed that many students after completion of Degree opt for Specialization Diploma in these particular sector, it was decided to start with L2- Diploma Courses from City and Guilds to provide global certification and exposure to the students.

## Agenda 8: Preparing Class Rooms with Coolers / AC for the classes to be held in Summer.

As this year the session of even semester was supposed to start in the month of April, the classes will be conducted during peak Summer also and from the past record it has been seen that the temperature goes up even during the last week of February, it was decided that during the First week of March arrangement of Coolers / AC must be made in the class rooms or the classes must be shifted in the rooms where cooling facility is there.

## Agenda 9: Participating in Indian Education Fair at Dubai

To provide a world wide exposure for the students who look forward to be placed in abroad and to make global connect. It was decided to participate in 3 days Indian Education Fair to be held

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at Hotel Crown Plaza, Dubai and Abu Dhabi, which was scheduled from 25<sup>th</sup> to 27<sup>th</sup> March, 2022.  
For this the Director, Dr. Urvashi Yashroy and the Training and Placement Officer Ms. Swati Narnaware would represent Tuli College of Hotel Management.

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Chairperson  
IQAC

Ms. Swati Narnaware,  
Coordinator  
IQAC